

2011-2012

DRF Membership Individual Application Form

Annual renewal and new membership

Please complete the whole form writing "Not applicable" where necessary, no fields must be left blank.

Membership period is 01st July 2011 - 30th June 2012



THE DEBT RESOLUTION FORUM
Promoting Professional Standards

Full name: _____

Home Address _____

Email _____

Contact number(s) _____

Current Employer name and address _____

Position Held _____

How long have you worked for this business? _____

Do you work in a debt resolution firm? (If so, which one?) _____

Do you hold an independent valid Consumer Credit Licence in your name? Yes/No

(If Yes what is the CCL number) _____

Do you hold a UK passport? Yes / No

Have you ever had any criminal convictions (excluding motoring offences)? Yes/No

(if so please give details) _____

Tick the appropriate box(es) to indicate the types of services or work you deal with:

Debt Management Provider

IVA Provider

DM or IVA Introducer

Personal loans (unsecured)

- Secured loans
- Cheque cashing
- Merchandise credit
- Home collection
- Office payment
- Credit broking
- Hire purchase
- Third party debt collection
- Pre-Paid Debit Card

Other – Please give details: _____

Which geographical area does the business you work for cover? _____

Staffing

Approximate number of employees and/or agents (including any self-employed) in the organisation you work for: _____

Does the business you work for have in house training? Yes / No

Do they use scripts? Yes / No

Do they have call recording? Yes / No

Procedures

Does the business you work for have a written complaints policy and procedure for the businesses customers? Yes / No

Are the following items discussed at Board level?

- Complaints Yes / No /Don't know
- Nuisance calls Yes / No /Don't know
- Quality & Risk Yes / No /Don't know

Are creditor payments made in accordance with the OFT guidelines and regularly audited? Yes / No /Don't know

Please provide details of the highest formal qualification you have achieved:

Have you ever been refused membership by any trade organisation? Yes / No

For new applications only

How did you find out about the DRF?

Membership Fees

Individual Membership: £100 plus VAT. All fees are subject to VAT as per ruling by HMR&C. New members joining part way through the DRF financial year (1 July to 30 June) will be charged pro-rata for the first year's membership.

Individual Membership Benefits

Members will be given a unique login to the private area of the DRF website

Members will be included on the mailing list for email updates on latest advice and news

Members are entitled to register for CertDR training, although a £100 plus VAT registration fee is payable as well as the cost of the exam modules

Members will be entitled to a free ticket to the annual conference

Once membership fees are paid a certificate will be issued

Use of the 'Individual Membership' logo is allowed

Please also note, you will not be subject to the inspections which are compulsory for member firms.

I confirm that the details supplied on this form are true. I accept the Code of Conduct and DRF Standards and will ensure that I abide by its full Constitution, Code of Practice and Standards. (Copies are available for download from the DRF website.)

Date: _____

Full name: _____

Tel no: _____

E-mail: _____

Signature

Please send all completed membership forms to:-

Christine Walker
Debt Resolution Forum
3rd Floor Nelson House
Park Road
Timperley
Altrincham
Cheshire WA14 5BZ
or in PDF format to christine.walker@debtresolutionforum.org.uk

Should you have any membership enquiries, please contact
gaynor.loughnane@debtresolutionforum.org.uk Tel: 0161 905 8372 or
christine.walker@debtresolutionforum.org.uk Tel: 0161 968 6806